



# PURCHASE ORDER

**PO Number: 303-2-0076**

*Requisition Number: 303-2-00213*

**Order Date: 9/8/2021**

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Parking Garage R, Warehouse

1706 San Jacinto Blvd.

ATTN: Leandra Contreras

Austin, TX 78701

**Show numbers on all papers and packages**

## Referenced Source or Vendor

1263499518200

MONO MACHINES LLC DBA SUPPLY CHIMP

PO BOX 70

CARLETON, MI 48117

Kelly Eifler

Phone:800-592-1306 , Fax:

Sales@supplychimp.com

Qty. 2 of Each: HP 761 Original Ink Cartridges for Plotter:

(CM991A) Matte Black

(CM992A) Tello

(CM993A) Magenta

(CM996A) Dark Gray

(CM995A) Gray Original

**Description** (CM994A) Cyan

TXMAS PO#: 22000296

TXMAS-19-7502

TFC Contact:

Leandra Contreras

512-463-0896

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
HP 761 (CM991A) Matte Black Original Ink Cartridge	2	Each	\$157.36	9/8/2021	12/9/2021	\$314.72

TXMAS PO#: 22000296

TXMAS-19-7502

**NIGP Class:** 207

**NIGP Item:** 72

**Object Class:** 300

**Reimbursement Type:** Not Reimbursable

HP 761 (CM992A) Tello Original Ink Cartridge

TXMAS-19-7502

2	Each	\$179.89	9/8/2021	12/9/2021	\$359.78
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**NIGP Class:** 207

**NIGP Item:** 72

**Object Class:** 300

**Reimbursement Type:** Not Reimbursable

HP 761 (CM993A) Magenta Original Ink Cartridge

TXMAS-19-7502

2	Each	\$179.89	9/8/2021	12/9/2021	\$359.78
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**NIGP Class:** 207

**NIGP Item:** 72

**Object Class:** 300

**Reimbursement Type:** Not Reimbursable

HP 761 (CM996A) Dark Gray Original Ink Cartridge

TXMAS-19-7502

2	Each	\$179.89	9/8/2021	12/9/2021	\$359.78
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**NIGP Class:** 207

**NIGP Item:** 72

**Object Class:** 300

**Reimbursement Type:** Not Reimbursable

HP 761 (CM995A) Gray Original Ink Cartridge

TXMAS-19-7502

2	Each	\$179.89	9/8/2021	12/9/2021	\$359.78
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**NIGP Class:** 207

**NIGP Item:** 72

**Object Class:** 300

**Reimbursement Type:** Not Reimbursable

HP 761 (CM994A) Cyan Original Ink Cartridge

TXMAS-19-7502

2	Each	\$179.89	9/8/2021	12/9/2021	\$359.78
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**NIGP Class:** 207

**NIGP Item:** 72

**Object Class:** 300

**Reimbursement Type:** Not Reimbursable

**Grand Total**    **\$2,113.62**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

**Agency**

TFC

**Fiscal Year**

2022

**Division**

Facilities Design and Construction

<b>Program</b>	Facilities Design and Construction
<b>Phone</b>	512-463-0896
<b>Org Code</b>	0802 - Project Management
<b>Type of Purchase/PCC Code</b>	'X' Purchases of commodities/services made from SPD TxMAS contracts
<b>Work Order Number</b>	N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_  
Jordan, Michelle - CTCD,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)